# **DIRECTORS REPORT & FINANCIAL STATEMENTS**

# FOR THE YEAR ENDED 31 DECEMBER 2006

## **COMPANY INFORMATION**

Directors	Professor J Allan G Bendall C Bough D Colkin Rev J Cooper M Denton N Rowe The Ven E Shirras
Secretary	L Butt
Company Number	5151340
Registered Office	8 Hyde Copse Marcham Abingdon Oxon OX13 6PT
Auditors	Baxter Payne and Haigh Claremont House Deans Court Bicester Oxon OX26 6BW

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#### Directors Report For the Year ended 31 December 2006

The Directors present their report and the financial statements for the Charity for the year ended 31 December 2006.

#### **Reference and Administrative Information**

The Arthur Anson Memorial Trust Limited was incorporated as a company limited by guarantee on 11 June 2004. The registered charity number is 1107174.

The company's registered office is 8 Hyde Copse Marcham Abingdon Oxon OX13 6PT

The company's accountants are Baxter Payne & Haigh Claremont House Deans Court Bicester Oxon OX26 6BW

#### **Directors and their interests**

Professor J Allan G Bendall C Bough D Colkin Rev J Cooper M Denton N Rowe The Ven E Shirras

#### **Structure, Governance and Management**

The directors are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the governors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The governors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements are commensurate with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Cont/..

As from 17 February 2006 is was agreed by the Charities Commission that the charity known as The Anson Trust (Charity number 264435) shall be treated as forming a part of the charity known as The Arthur Anson Memorial Trust Limited (Charity number 11017174) solely for the purposes of Part VI (accounting) of the Charities Act 1993.

#### Risk Management

The directors have assessed the major risks to which the charity is exposed in particular those related to the operations and finances of the Trust and are satisfied that systems are in place to mitigate exposure to risks.

#### **Close Company**

The company is limited by guarantee and does not have share capital

The company is a close company, as defined by the Income and Corporation Taxes Act 1988

This report has been prepared in accordance with the special provision of Part V11 of the Companies Act 1985 relating to small companies

#### **Objectives and Activities**

The objective of the Trust is the provision and maintenance of facilities, amenities and services for use by the inhabitants of the parish of Marcham and its neighbourhood.

#### **Achievements and Performance**

The year under review saw a great deal of progress in the reinvigoration of the Trust and in the long term transformation of its facilities. The main event was the making public of the long term strategy involving the Institute and the Anson Field and potential developments on Hyde Copse. An exhibition illustrating the plans was held on 12 October 2006 and received more than 300 visitors. Discussions were held with interested groups and individuals.

A trial marketing of the Institute was carried out, but as expected the outstanding court case and the Section 106 Agreement reduced the level of offers received. The Directors decided to withdraw the property from sale and wait a time when such restrictions would not apply.

In December the case being pursued by Marcham Ex-Servicemen's Club was satisfactorily resolved prior to going to court.

#### **Financial Review**

As anticipated by the Directors, significant costs were incurred with respect to professional fees relating to the development of the strategy and the first steps in its realisation. Also professional fees were incurred in connection with the court case, which was eventually averted.

The costs associated with the management of the Anson Field and the Institute were not matched by income received, thus confirming the need for radical change, if the Trust is to continue in being and fulfil its mission and objectives.

#### THE ARTHUR ANSON MEMORIAL TRUST LIMITED (A COMPANY LIMITED BY GUARANTEE) Directors Report For the Year ended 31 December 2006

Cont/..

#### **Plans for the Future Period**

In 2007 the aim is to progress the scheme as rapidly as possible. Completion of the option agreement for the Hyde Copse site is a priority. Once this is achieved further consultation leading to a successful planning application is the aim. The sale of the 36 North Street should be completion in 2007.

By order of the board

L Butt Secretary

Date

# CHARTERED CERTIFIED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS

In accordance with the engagement letter dated 27 March 2006, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of The Arthur Anson Memorial Trust Limited for the year ended 31 December 2006, set out on pages 4 to 7 from the accounting records and information and explanations you have given to us.

This Report is made to the Company's Board of Directors, as a body, in accordance with the terms of engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compiled, report to the Company's Board of Directors that we have done so, and state those matters we have agreed to state to them in this Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors as a body, for our work or for this Report.

We have carried out this engagement in accordance with technical guidance issued by the Association of Chartered Certified Accountants and have complied with the ethical guidance laid down by the Association relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31 December 2006 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Baxter Payne and Haigh Chartered Certified Accountants Registered Auditors Claremont House Deans Court Bicester Oxon OX26 6BW Date

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2006

Incoming ResourcesVoluntary IncomeActivities for generating fundsInvestment Income4-4367Incoming resources from charitable activity20,445-20,4451.865Other incoming resources1,038-1,038-Total incoming resources21,487-21,4872,232Resources ExpendedResources ExpendedInvestment management costs643Investment management costs643Investment management costs57,883-57,8831,212Total reserves expended101,703-101,7031,674Met Movement in Funds£(80,216)£558558Reconciliation of Funds128,95980,216)2558Net Movement in Funds in year128,9592101,7031,674		Unrestricted Funds £	Restricted Funds £	2006 Total Funds £	2005 Total Funds £
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Costs of generating voluntary income Fundraising trading: cost of goods sold and other costsInvestment management costs $643$ - $643$ 1Charitable activities $43,177$ - $43,177$ $46$ Governance costs $57,883$ - $57,883$ $1,212$ Total reserves expended $101,703$ - $101,703$ $1,674$ Net Movement in Funds $\pounds(80,216)$ $\pounds$ - $\pounds(80,216)$ $\pounds$ $558$ Reconciliation of Funds $128,959$ Net Movement in Funds in year $(80,216)$ $\xi$ $558$					
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Charitable activities $43,177$ - $43,177$ 46Governance costs $57,883$ - $57,883$ 1,212Total reserves expended $101,703$ - $101,703$ $1,674$ Net Movement in Funds $\underline{\pounds(80,216)}$ $\underline{\pounds}$ - $\underline{\pounds(80,216)}$ $\underline{\pounds}$ $558$ Reconciliation of Funds $128,959$ Net Movement in Funds in year $(80,216)$ $\underline{\xi}(80,216)$ $\underline{\xi}(80,216)$		-	-	-	-
Governance costs $57,883$ $ 57,883$ $1,212$ Total reserves expended $101,703$ $ 101,703$ $1,674$ Net Movement in Funds $\underline{\pounds(80,216)}$ $\underline{\pounds}$ $ \underline{\pounds(80,216)}$ $\underline{\pounds}$ $558$ Reconciliation of FundsTotal funds brought forward Net Movement in Funds in year $128,959$ (80,216) $(80,216)$ $\underline{\pounds}$ $558$			-		
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Reconciliation of Funds   Total funds brought forward 128,959   Net Movement in Funds in year (80,216)	Total reserves expended	101,703		101,703	1,674
Reconciliation of Funds   Total funds brought forward 128,959   Net Movement in Funds in year (80,216)					
Total funds brought forward128,959Net Movement in Funds in year(80,216)	Net Movement in Funds	<u>£(80,216)</u>	<u>£ -</u>	<u>£(80,216)</u>	<u>£ 558</u>
Net Movement in Funds in year (80,216)	<b>Reconciliation of Funds</b>				
Net Movement in Funds in year (80,216)	Total funds brought forward	128,959			
rnor year aujustment 5	Prior year adjustment	3			
Total funds carried forward $\underline{\pounds 48,746}$	Total funds carried forward	£ 48,746			

#### BALANCE SHEET AS AT 31 DECEMBER 2006

	Notes	2. £	006 £	20 £	05 £
Fixed Assets					
Tangible Assets	3		8,215		-
Current Assets					
Debtors Cash at bank and in hand	4	3,053 53,091		- 129,259	
Creditors: amounts falling due within one year	5	56,144 (15,613)		(300)	
Net Current Assets			40,531		128,959
Total Assets less Current Liabilities			£ 48,746		£128,959
Funds					
Restricted Funds Unrestricted Funds			- 48,746		- 128,959
Total Funds			£ 48,746		£128,959

For the year ended 31 December 2006 the company was entitled to exemption under Section 249A(1) of the Companies Act 1985.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with Section 249/B(2).

The directors acknowledge their responsibility for: i) Ensuring the company keeps accounting records which comply with section 221; and ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective January 2005).

The financial statements were approved by the Board on .....

N Rowe – Director

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2006

### 1. ACCOUNTING POLICIES

#### 1.1 ACCOUNTING CONVENTION

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005).

#### 1.2 COMPLIANCE WITH ACCOUNTING STANDARDS

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

#### 1.3 TURNOVER

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.4 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life.

#### 2. TAXATION STATUS

The company is a Charity within the provision of the Income and Corporation Taxes Act 1988 and hence no Corporation Tax is payable.

### 3. TANGIBLE FIXED ASSETS

	Land	Institute	36 North Street	Total
Cost	£	£	£	£
At 1 January 2006 Additions	- 10,951	- 1	- 1	10,953
At 31 December 2006	10,951	1	1	10,953
Depreciation				
At 1 January 2006 and Charge For Year	2,738	-	-	2,738
At 31 December 2006	2,738			2,738
Net Book Value				
At 31 December 2006	<u>£ 8,213</u>	<u>£ 1</u>	<u>£ 1</u>	<u>£ 8,215</u>

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2006

### CONT/..

#### 4. **DEBTORS**

		2006	2005
		£	£
	Trade debtors	<u>£ 3,053</u>	<u>£ -</u>
5.	CREDITORS: AMOUNTS FALLING DUE WITHIN	ON YEAR	
		2006	2005
		£	£
	Bank loans and overdraft	316	-
	Trade creditors	3,196	-
	Taxation and social security	211	-
	Other creditors	11,890	300
		£ 15,613	£ 300

### 6. STATEMENT OF MOVEMENTS ON PROFIT AND LOSS ACCOUNT

).	STATEMENT OF MOVEMENTS ON TROPIT AND LOSS ACCOUNT	
		<b>Profit And</b>
		Loss Account
		£
	Balance transferred at 1 December 2005	128,959
	Prior year adjustment	3
	Balance at 1 January 2006 as restated	128,962
	Retained loss for the year	(80,216)
	Balance at 31 December 2006	£ 48,746

# **MANAGEMENT INFORMATION**

# FOR THE YEAR ENDED 31 DECEMBER 2006

## INSTITUTE

#### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2006

	Year To 31 December 2006 £	1 November 2005 To 31 December 2005 £
INCOME		
Ex-Servicemans Club Rent	5,133	-
Back Payments Of Insurance Premiums Re:		
Ex-Servicemans Club	-	886
Services – Water, Gas, Electric	355	-
TOTAL INCOME	£ 5,488	£ 886
EXPENDITURE		
Waste Disposal	574	135
Electricity	1,631	134
Water Rates	339	-
Insurance	2,828	-
Repairs and Maintenance	275	-
Legal and Professional	470	-
Bank Charges	70	-
Wages and Salaries	4,972	-
TOTAL EXPENDITURE	11,158	269
(LOSS)/PROFIT FOR THE YEAR/PERIOD	£ (5,670)	£ 617

### **36 NORTH STREET**

#### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2006

	Year to 31 December 2006 £	1 November 2005 To 31 December 2005 £
INCOME Rent	7,661	379
TOTAL INCOME	£ 7,661	£ 379
LESS EXPENSES		
Insurance	481	-
Rent and Rates	1,280	-
Repairs and Maintenance	635	-
Legal and Professional	529	-
TOTAL EXPENDITURE	2,925	-
SURPLUS FOR THE YEAR/PERIOD	<u>£ 4,736</u>	<u>£ 379</u>

## TRUST LAND

#### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2006

INCOME SS And SC	Year ( 31 December 200 7,29	6 31 December 2005 ₤ £
TOTAL INCOME	£ 7,29	<u>£ 600</u>
EXPENDITURE Water Rates Heat and Light Insurance Repairs and Maintenance Hire of Equipment Sundries Legal and Professional Bank Charges Wages and Salaries	232 3,295 1,759 12,845 273 486 225 35 9,944	- - 146 - 47 - - - - - -
TOTAL EXPENDITURE	29,09	4 193
(LOSS)/SURPLUS FOR THE YEAR/PERIOD	£(21,79	<u>£ 407</u>

## SUMMARY OF INCOME AND EXPENDITURE

		1 November 2005
	Year to	
	31 December 2006	31 December 2005
	£	£
Institute (Loss)/Surplus	(5,670)	617
36 North Street Surplus	4,736	379
Trust Land (Loss)/Surplus	(21,798)	407
	(22,732)	1,403
ADD: OTHER INCOME		,
Interest Received From Deposit Fund Administered By		
Oxford Diocesan Board of Finance	-	364
Deposit Account Interest Received	4	3
PCC Contributions to Secretarial Costs	1,038	-
	(6,774)	1,770
LESS: GENERAL EXPENDITURE		
Two New Accounts Ledgers	31	-
QRCC Subscription	20	-
Oxford Diocesan Recoupment Charges	643	-
Companies House Filing Fee	30	-
Local Dialogue Communications Support	13,567	-
Wickworth Solicitors – Professional Fees	6,666	-
I Gresham - Construction Engineer	1,016	-
Alistair Binnie – Architect	23,282	-
Blake Lapthorn Linnell – Professional Fees	1,822	-
Farrer & Co – Professional Fees	3,572	-
Taylors Services	233	-
Baxter Payne & Haigh – Professional Fees	1,086	300
Wages and Salaries	3,820	912
Depreciation	2,738	-
	58,526	1,212
(LOSS)/SURPLUS FOR THE YEAR/PERIOD	£(80,216)	£ 558